



Large Parcel Delivery Checklist

All-Inclusive Delivery & Assembly

A delivery team will bring your item(s) inside and place it in the room of your choice (upstairs carrying limit of two flights of stairs, up to 15 steps each). Packaging will be removed and disposed of, followed by basic assembly for your convenience. Assembly includes light setup requiring basic tools, such as a screwdriver. Please note that the delivery team will not perform plumbing installation, electrical wiring, or services requiring the use of power tools.

- **Signature Required:** Yes
- **Package Removal Included:** Yes
- **Assembly Service Included:** Yes

Delivery Checklist:

- Prepare home for delivery.** Remove snow, ice, and other obstacles from driveway and walkways.
- Request the delivery slip** from the delivery team.
- Inspect packaging and item(s).** Note any missing pieces or damage to packaging and/or items on the delivery slip*.
- Sign delivery slip** and hand it back to the driver.

*Please tell us about damaged or missing items by visiting the My Orders section of My Account. From there, simply select "Get Help" next to the affected item to report a problem.